

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – December 12, 2019

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Jeromy Geiger, Alex Parisio, Gina Taylor, and Buck Ward. Board members absent: Michelle Knight
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Maddy Nissen.

2. AGENDA/MINUTES

2.1 Approve the Agenda for December 12, 2019.

Mr. Geiger requested an item be added to the agenda due to the urgency in receiving funding.

Item 6D-3: (Discussion/Possible Action) Approve proposal/agreement with Green Energy Innovations (GEI) to complete an energy saving lighting project for the District.

Mr. Geiger moved, seconded by Mr. Parisio to add Item 6D-3 to the December 12, 2019 Agenda.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agenda of December 12, 2019 as amended.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2.2 Approve the Minutes of the Regular Meeting of November 7, 2019.

Mr. Ward moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of November 7, 2019.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

WUTA – No report

CSEA – President Kathleen Morrison reported:

- More people are attending meetings. Local chapter is at 98% membership.
- CSEA would like to be involved in the selection for the next Superintendent.
- Accepted to an EMS summit for leadership mentoring.
- Chapter has not yet ratified the recently negotiated items.
- One instructional aide will be attending a para educator conference.
- Chapter has sent out surveys for its members to complete.

4.2 Associated Student Body Report

ASB – Representing FFA– Maddy Nissen reported:

- 32 students have paid the first installment for state conference.
- Currently selling tickets for a drive-thru chicken dinner. Planning a drive-thru tri-tip dinner in February.
- Competed at the North Valley Opening and Closing contests and did very well.
- Chapter meeting was held on December 4, 2019.
- FFA Chapters throughout the county participated in Ag tours of Rumiano Cheese, California Olive Ranch, and Carriere Farms on December 10, 2019.
- Currently working on 20 state degree applications, and students are preparing to get their animals.

4.3 Principals

MES – Shirley Williams reported:

- 5th grade held a tamale fundraiser to help pay for Shady Creek. Thank you to one of the parents, Jacqueline Garcia, who donated the supplies and made all 96 dozen tamales. This fundraiser earned approximately \$1,700.
- 3rd grade classes have attended the Sacramento Wildlife Refuge on field trips.
- 2nd trimester progress reports go home on January 10, 2020.
- Enrollment is 611 students. Kindergarten classes are at 27 students, with 21 in the TK/K combo class.

WIS – Steve Sailsbery reported:

- English and math teachers have completed the practice tests in preparation for the state testing in the spring.
- 37 7/8 grade students went to Chico State on a Gear Up field trip earlier today.
- Gear Up room is now open and averaging 25-30 students per day. Students can go for help with homework, or to just hang out before school, at lunch, or after school.
- Probation Officer Craig Edwards brought the drug dog, Colt, earlier today. He, along with other law enforcement officers, conducted a sweep of some classrooms and most of the common areas. Important to do this occasionally to help keep the campus safe and drug free.
- WIS PTO sponsored a dance on December 6, 2019, and it was well attended. Thank you to the WIS PTO for all their hard work.
- WIS PTO will also be holding a meatball sub fundraiser on December 17, 2019.
- WIS Student Body will be holding a Free E-Waste Fundraiser on February 1, 2020 from 9:00 a.m. – 1:00 p.m. WIS does receive a few cents per pound for the e-waste, but hoping people show their appreciation with a monetary donation.
- WIS Holiday Concert will be held on Thursday, December 19, 2019 at 6:00 p.m. in the WIS Gym.

WHS – David Johnstone reported:

- 106 freshman attended the Shasta County Office of Education’s STEM Career Day on November 15, 2019, at the Shasta District Fairgrounds.
- ASB participation is at an all-time high. Buff-Puff volleyball game was a huge success.
- 23 students took the ASVAB test on December 3, 2019.
- 42 students attended the Glenn County Industry Tour for Ag to include Rumiano Cheese, California Olive Ranch, and Carriere Farms.
- Continuing to plan for the Every 15 Minutes program in April.
- Considering changing the prom venue from Chico to Sacramento and changing the date from April 4, 2020 to April 11, 2020.
- Kendall Enns is getting married in Thailand over Christmas Break.
- Abby Ott and her husband are expecting their first child in February. Her drama class will be putting on its production January 31 and February 1 prior to her going out on maternity leave.
- Greg Kitchen and his wife are expecting their first child at any time.
- WHS should be receiving its vape detectors around January 16, 2020.
- Winter Homecoming will be January 6-10, 2020.
- Matthew Garcia competed in the State Cross Country Meet, finishing 86 out of 250 competitors.
- SVL All league selections:
 - Volleyball: Meghan Weinrich, Hannah Parisio, Malachy Russell-Millen
 - Football: Odell Calzada, Jack Sites, Manuel Lederer
- Congratulations to the Girls’ Basketball team on their championship performance at the Lady Bulldog classic in Gridley, defeating Oroville, Chico, and Gridley on their way to a first place finish.

WCHS – Dr. Geivett reported:

- Enrollment is 33 students, with a couple of more expected to enroll after break.
- One senior should be graduating by January.
- Pancake breakfast will be December 19, 2019, at 8:30 a.m.

4.4 Director of Business Services – Debbie Costello reported:

• New & Recent Funding:

- CTEIG 2: \$250,000 one-time funding for CTE programs (all pathways) to be used in the current year. It will be expended on teacher extra duty and statutory costs, classroom and program materials and supplies, student events and related travel, professional development, and equipment.
- Strong Workforce Program: \$75,800 in one-time funding for CTE programs (Ag & Health Science pathways) to be used in the current year. Ag program funds have been expended for the purchase of a Suburban to transport students to farm visits and other program activities. Health Science funds will be expended for professional development and classroom/lab equipment.
- Gear Up: \$41,397 “Phase 1” funding was utilized from July 1, 2019 through September 30, 2019 for program materials and supplies, chrome book cart, furniture, professional development, and student and community presentations such as “Mister Brown”. \$30,000 in “Phase 2” funding has recently been awarded for use during the remainder of the 2019/20 school year. Priorities and expenditure plans are currently being determined.
- Special Education Early Intervention Preschool Grant: \$288,319 in one-time unrestricted funds which can be used for any purpose. The funds are allocated at First Interim to offset part of the contribution to Special Education (SELPA costs) from our LCFF base funding.
- Other Programs: Recently submitted application for funding for CTEIG for next year and for the School Nutrition Equipment Assistance Grant. Also submitting the application for Strong Workforce Program funding for next year. Just received the agreement for the Every 15 Minutes grant.
- The District has committed to participating in the next round of the Classified School Employees Summer Assistance Program (summer of 2021) which provides supplemental income from the State to the District’s less-than-12-month classified employees who elect to participate. Income threshold has been expanded for the next year, which should allow all eligible employees to qualify.
- CASBO published an article on December 10, 2019 unveiling the 2020/21 Budget Blueprint. Educational areas include: funding for preschools, expanding access to early care and education programs, help K-12 school deal with funding needs and improve California’s special education program, and higher education.

4.5 Director of State & Federal Programs – Ellen Hamilton reported:

- California Dashboard was released December 12, 2019. Data will be reported next month.
- Distributed and went over the results of the California Health Kids Survey.

4.6 Superintendent – Dr. Geivett reported:

- Pending Board approval, new employees have been hired. Xochitl Rodriguez, Counselor, will start at WIS on December 16, 2019, and Iovanna Salinas, PE teacher, will start on January 6, 2020 at Murdock.
- WWF plumbers began installing the new drinking fountains throughout the district.
- Thank you for agreeing to agendize the presentation from Mac Lee of Green Energy Innovations. There should be good information about a program that could save the District in energy costs.

4.7 Board of Education Members

Buck Ward reported: No report

Mr. Parisio reported:

- Girls Basketball have gotten off to a good start to their season.
- Attended the North/South All Star Volleyball game where Hannah Parisio and Meghan Weinrich played.

Mrs. Taylor reported:

- Thank you all to those who attended the Ag Boosters Dinner which raised about \$5,000.
- Attended the WCHS Thanksgiving Feast.
- Sober Grad are selling tickets for 22 prizes for \$10 each.

Mr. Geiger reported:

- Attended the California Junior College State Championship Volleyball game in San Diego. Feather River won their first-ever state volleyball championship. Former students Claire Maghan and Taylor O’Reilly are on that team.

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept donation from Couto Brothers in the amount of \$250.00 for the WHS Football program.
- 2. Accept donation from the Willows Community Thrift Store in the amount of \$1,200.00 for WHS FFA.
- 3. Approve WIS Obsolete/Surplus Equipment List.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Student #19-20-42 to attend school in the Willows Unified School District for the 2019/20 school year.
- 2. Approve Interdistrict Requests for Students #19-20-28 through #19-20-30 to attend school in another district for the 2019/20 school year.
- 3. Approve Overnight Field Trip requests for Willows FFA to attend various events. (See attached)
- 4. Approve Overnight Field Trip request for WHS Wrestling to attend a tournament in Alturas on December 13-14, 2019.
- 5. Approve Overnight Field Trip requests for WHS FCCLA to attend a conference and meeting in Sacramento February 9-11, 2020 and March 11-12, 2020.
- 6. Approve Overnight Field Trip request for Varsity Girls Basketball to attend a tournament in Redding December 12-14, 2019.

C. HUMAN RESOURCES

- 1. Approve employment of Xochitl Rodriguez, Temporary WIS Counselor, effective December 16, 2019.
- 2. Approve employment of Iovanna Salinas, Temporary MES Teacher, effective January 6, 2020.

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 11/6/19 through 12/4/19.

Mr. Parisio moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0460	Local Control and Accountability Plan
BP 0520	Intervention for Underperforming Schools
BP 0520.1	Comprehensive and Targeted Support & Improvement
BP 1431	Waivers
BP 3515	Campus Security
BP 4116	Probationary/Permanent Status
BP 4119.22/4219.22/4319.22	Dress & Grooming
BP 4216	Probationary/Permanent Status
BP 4218	Dismissal/Suspension/Disciplinary Action
BP 5131	Conduct
BP 5131.8	Mobile Communication Devices
BP 5132	Dress & Grooming
BP 5142	Safety
BP 7140	Architectural & Engineering Services
BB 9323	Meeting Conduct

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2. **(Discussion/Possible Action)** Selection of Member Representative for the Golden State Risk Management Association Board of Directors. The board selected Buck Ward to represent Willows Unified.

3. **(Action)** Approve the One-Year Extension of the Enviroplex Piggyback Agreement.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the one-year extension of the Enviroplex Piggyback Agreement.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

4. **(Action)** Approve the Increase to Bid Amounts Outlined in the Enviroplex Appendix Items List.

Mr. Parisio moved, seconded by Mr. Geiger to approve the increase to bid amounts outlines in the Enviroplex Appendix Items List.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Adoption of “Glencoe Applying Life Skills” ISBN 9780021402526 published in 2016 by McGraw-Hill Education.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the adoption of “Glencoe Applying Life Skills” ISBN 9780021402526 published in 2016 by McGraw-Hill Education.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **PUBLIC HEARING:** In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the Willows Unified Teachers Association (WUTA) to the Willows Unified School District (WUSD) for the 2020/2021 school year.

President Geiger opened the public hearing at 7:50 p.m.

No comments were made

President Geiger closed the public hearing at 7:51 p.m.

2. **PUBLIC HEARING:** In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the Willows Unified School District (WUSD) to the Willows Unified Teachers Association (WUTA) for the 2020/2021 school year.

President Geiger opened the public hearing at 7:51 p.m.

- Dr. Geivett shared that the entire contract is open after June 30, 2020, but the items listed on the Initial Proposal were areas for initial discussion.

President Geiger closed the public hearing at 7:52 p.m.

3. **(Action)** Approve the Initial Proposal from the Willows Unified School District to the Willows Unified Teachers Association (WUTA) for the 2020/2021 school year.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Initial Proposal from the Willows Unified School District to the Willows Unified Teachers Association for the 2020/2021 school year.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

4. **(Discussion/Possible Action)** Timeline and plan for filling the Superintendent vacancy. Dr. Geivett shared a few possibilities of plans for recruitment ranging in cost from \$5,000 to \$16,000. After some discussion, Dr. Geivett will ask Debra Pearson, a search consultant, to make a presentation at the next board meeting. She would charge the District \$5,000.

D. BUSINESS SERVICES

1. **(Action)** Annual Developer Fee Report.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Annual Developer Fee Report.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
2. **(Action)** Approve the 2019/20 First Interim Budget Report.
Mr. Parisio moved, seconded by Mr. Geiger to approve the 2019/20 First Interim Budget Report.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

Added to agenda:

3. **(Discussion/Possible Action)** Approve proposal/agreement with Green Energy Innovations (GEI) to complete an energy saving lighting project for the District. Mac Lee, Energy Consultant, with GEI, distributed and went over the energy saving lighting project proposal to the District. GEI did an energy audit throughout the district in November. They propose to replace every light bulb in the district with an LED light through a program sponsored by PG&E. Total cost to the District would be \$321,135.00 over 10 years.
Mr. Parisio moved, seconded by Mr. Geiger to approve the agreement with Green Energy Innovations to complete an energy saving lighting project for the District in the amount of \$321.135.00 utilizing the Energy Efficiency Retrofit Loan Program through PG&E.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

7. ANNOUNCEMENTS/UPCOMING EVENTS

- 7.1 The Honker Band's Family, Alumni & Friends Concert will be held on December 14, 2019 at 6:00 p.m. at the Willows Memorial Hall.
- 7.2 The Board's Organizational Meeting will be held on December 16, 2019 at 5:30 p.m. at the WUSD Office.
- 7.3 The WIS Winter Concert will be held on December 19, 2019 at 6:00 p.m. in the WIS Cafeteria.
- 7.4 December 20, 2019 is a district-wide Minimum Day.
- 7.5 There will be a district-wide break from December 23, 2019 – January 3, 2020. School resumes on January 6, 2020.
- 7.6 The next Regular Board Meeting will be held on January 9, 2020, at 7:00 p.m. at the Willows Civic Center.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:44 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed session began at 8:55 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: CSEA

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:00 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 9:01 p.m.